

## APA Style Citation Guide

When doing research, you must use a standard citation format to identify the information you have used and give credit to its creator. Consistency is crucial.

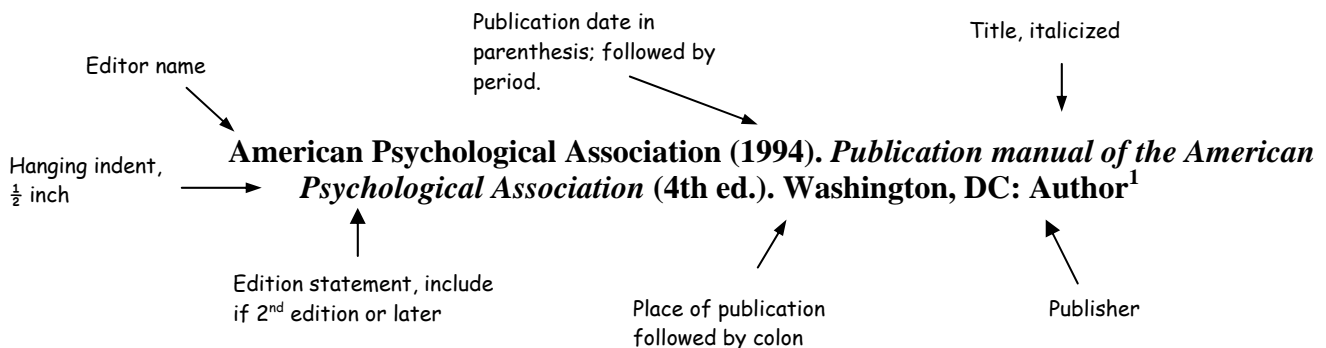
Most citations include 3 key elements: (1) author's name, (2) title or source, and (3) publication information.

- Italicize titles, and capitalize only the first word (of the title and subtitle).
- Follow elements with a period and one space.
- Additional elements such as number of volumes, edition numbers, or Web address and date of access may be required.
- List each source separately; arrange alphabetically by author's last name and initials, or title if there is no author.
- Refer to the latest edition of the APA Publication Manual (cited below) and/or the APA' Style Web site (<http://www.apastyle.org/elecref.html>) about electronic reference formats.

### ANATOMY of an APA CITATION

Below is a citation for a book with an editor. Consult the title page and the back of the title page for citation information.

Other types of materials require different elements, such as article title and issue date for periodicals; and URL and date of access for anything accessed on the Web. Follow the examples in this guide to format citations according to the type of information you are citing.



### BOOKS

Book citations must include as much of the following information as is available: author's name, year of publication, title, city of publication, and publisher. As some of the examples below illustrate, other information sometimes need to be provided as well.

By a single author: Lemann, N. (1991). *The promised land: The great black migration and how it changed America*. New York: Knopf.

Two or more authors: Venolia, J. P., Cordini, G., & Hitchcock, J. (1995). *What makes a literary masterpiece*. Chicago: Hudson.

<sup>1</sup> Indicates that the author is also the publisher

- Six or more authors      Roeder, K., Ajdacic, V., Sage, P.E., Lehman, B., Smith, P., Brown, E., et al. (1999). *Nerve cells and insect behavior*. Cambridge, MA: Harvard University Press.
- Unknown author:        *The Bible: A new translation* (1954). (J. Moffatt, Trans.). New York: Harper and Row.
- Multi-volume Work:    Dorival, B. (1958). *Twentieth century painters* (Vols. 1-2). New York: Universe Books.
- Edited Book:            Gibbs, J. T., & Huang, L. N. (Eds.). (1991). *Children of color: Psychological interventions with minority youth*. San Francisco: Jossey-Bass.
- ERIC document:        Kerka, S. (1996). *Continuing education: Market driven or learner centered? Myths and realities*. Columbus, OH: ERIC Clearing House on Adult, Career, and Vocational Education. (ERIC document reproduction service No. ED 400441).
- Article or chapter in an edited book:      Massaro, D. (1992). Broadening the domain of the fuzzy logical model of perception. In H. L. Pick, Jr., P. van den Broek, & D. C. Knill (Eds.). *Cognition: Conceptual and methodological issues* (pp. 51-84). Washington, DC: American Psychological Association.
- Ebook (electronic book)      Thornton, C. (2001). *Truth from trash: How learning makes sense*. Cambridge, MA: MIT P. Retrieved February 23, 2006, from NetLibrary database.

## REFERENCE SOURCES

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- Article in an encyclopedia:      Bergmann, P. G. (1993). Relativity. In *The new encyclopedia Britannica* (Vol. 26, pp. 501-508). Chicago: Encyclopedia Britannica.
- An entire reference work:        Thorpy, M. J., & Yager, J. (Eds.). (2001). *The encyclopedia of sleep and sleep disorders* New York: Facts on File.
- Online reference database:      Glazer, S. (2006). Avian flu threat. *The CQ Researcher* 16.2. Retrieved January 24, 2006 from CQ Researcher database.
- Online reference database, unknown author,:      Language. (2003) [Electronic version]. Encyclopædia Britannica Online. Retrieved February 24, 2003.

## PERIODICAL ARTICLES

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Include author's name (when shown), date of publication, title of article, periodical name, volume, and page numbers.

- Journal citations should include the volume and the publication year.
- For magazine and newspapers, omit the volume and include the complete date.
- For *full text* articles from electronic databases, add the date retrieved from the Web, the name of the database, and the document number (if applicable).

Journal article: Berkerian, D. A. (1993). In search of the typical eyewitness. *American Psychologist*, 48, 574-576.

General magazine article: Jaffe, E. (2006, September 2). Mental leap. *Science News*, 170, 154-157.

Newspaper article: Gupta, H., Corr, O. C., Lane, P., MacDonald, S., Simon, J., & Nogaki, S. W. (1992, January 5). Tightening the belt – Area’s top employers won’t post help-wanted signs anytime soon. *Seattle Times*, pp. A1, A4, A6-A7.

Anonymous Article: Saddam's Republican Guards. (1991, February 4). *Time*, p. 24.

Editorial: Schmemann, S. (1991, December 8). The world according to Gorbachev disappears. [Editorial]. *New York Times*, p. E3.

Book or Movie Review: Langone, J. (2004, August 17). Race, stigma and silence. [Review of the books *Standing in the Shadows: Understanding and Overcoming Depression in Black Men* and *No Secrets No Lies: How Black Families Can Heal From Sexual Abuse*]. *New York Times*, 153.

Full text from a Periodical Database: Paul, A. M. (1998, June). Where bias begins: The truth about stereotypes. *Psychology Today*, 52. Retrieved November 8, 2004, from Academic Search Premier database (518945).

Full text from a Periodical Database: Sanislow, C. A., Grilo, C. M., & McGlashan, T. H. (2000, October). Factor analysis of the DSM-III-R borderline personality disorder criteria in psychiatric inpatients. *The American Journal of Psychiatry*, 157(10), 1629-1633. Retrieved December 13, 2005, from ProQuest Research Library database.

## **PAMPHLETS / GOVERNMENT PUBLICATIONS**

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Brochure: League of Women Voters of Seattle Education Fund. (1999). *They represent you: Citizen’s directory of elected officials*. [Brochure]. Seattle, WA: Author.

Print Document: National Institute of Mental Health. (1990). Clinical training in serious mental illness. (DHHS Publication No. ADM 90-1679). Washington, DC: U.S. Government Printing Office.

From Web Site: Bush, G. (1989, April 12). Principles of ethical conduct for government officers and employees. Exec. Order No. 12674. Pt. 1. Retrieved February 23, 2001, from: <http://www.usoge.gov/exorders/eo12674.html>

## **AUDIOVISUAL SOURCES**

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Video: Cogswell, M. (Producer). (1992). *The world of abnormal psychology: Mood disorders*. [Videotape]. Burlington, VT: Annenberg/CPB.

Compact disc: Davis, M. (1989). *Birth of the cool*. [Compact Disc]. Hollywood, CA: Capitol Jazz.

## WORLD WIDE WEB SITES & SOURCES

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- Citations of electronic sources should include author (if known), title of the work, the date the document was created, organization sponsoring the site (if applicable), and a retrieval statement.
- Retrieval statements generally provide the date of retrieval and the URL or whatever other information is needed to locate the document.

Reference to an entire web site: If you wish to refer to an entire Web site, you should do so in the text of your paper. No entry in your reference list is needed. For example, you could make an in-text reference like this:  
Yahooligans is a Web site designed for children (<http://www.yahooligans.com>).

Web page or section from a web site (no author): *Electronic reference formats recommended by the American Psychological Association.* (2000, August 22). Washington, DC: American Psychological Association. Retrieved February 23, 2001, from the APA Style Web site: <http://www.apa.org/journals/webref.html>

Online article based on a print source Jacobson, J. W., Mulick, J. A., & Schwartz, A. A. (1995). A history of facilitated communication: Science, pseudoscience, and antiscience: Science working group on facilitated communication [Electronic version]. *American Psychologist*, 50, 750–765.

Article from an internet-only journal: Campinha-Bacote, J. (2003). Many faces: Addressing diversity in health care. *Online Journal of Issues in Nursing*, 8(1). Retrieved October 10, 2004, from [http://nursingworld.org/ojin/topic20/tpc20\\_2.htm](http://nursingworld.org/ojin/topic20/tpc20_2.htm)

## FORMATTING CITATIONS in MICROSOFT WORD

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### To Format Hanging Indentation

1. Go to the *Format* menu and click *Paragraph*. Choose the *Indents and Spacing* tab
2. In the *Special* list under *Indentation*, select *Hanging*.
3. In the *By* box, set the amount of space for the hanging indent. Use preview to see the results of your adjustments before making your final decision.

### To Turn Off Automatic Underlining For Web Addresses

1. Go to the *Format* menu and click *AutoFormat*.
2. Click *Options*.
3. Under the *AutoFormat* tab, if the *Internet and network paths with hyperlinks* box is checked, click to remove the check mark.
4. Click the *AutoFormat as you type* tab, and remove the check mark from *Internet and network paths with hyperlinks* box.
5. Click OK in the AutoCorrect window; click OK in the AutoFormat window.